Terms of Trade for Functions at Gear Homestead

Trading as Red Herring Catering Cuisine Ltd

Certificate of Incorporation 1680802

- Functions over 30 people - Notification of final numbers are required within 5 days

- Functions under 30 people - Notification of final numbers are required within 2 days

Payment Terms

* Regular clients - Payment is required within 7 days
* One off functions – Payment must be made on the day of the function

Please inform us if payment cannot be made within this time frame

- A late payment penalty of 10% can be imposed on unpaid invoices per month

- All breakages, losses or damages will be invoiced to the client

- Please note that we do not accept credit cards. Invoices can be paid by cash, EFTPOS or directly into our bank account

Booking Info

Please confirm bookings via email [rherring@xtra.co.nz](mailto:rherring@xtra.co.nz). We will then confirm your booking via return email.

If you have not received a confirmation email from us your booking is not confirmed

On confimation of quote, you are agreeing to all the Terms & Conditions of Red Herring Catering Cuisine Ltd

Cancellation Policy

- All cancellations must be in writing

- The payment for the hire of Gear Homestead is non refundable

- Cancellations made within 48 hours must pay 100% room hire fee and catering in full (You will be charged for the number of people from the original quote)

- Functions for over 50 people require 21 days notice of cancellation otherwise a 33% payment will be required on food.

- All functions require over 1 weeks notice of cancellation otherwise a 50% payment will be required on food

- **Cancellation of functions or room hire over the Christmas period must be paid in full (7 Nov-23 Dec 2016)**